

Documents to provide

Joint petition for divorce

INFORMATION

Unless otherwise stated, a **copy** is sufficient. Other documents may be required depending on your particular situation. If so, the lawyer will ask you for them after the first appointment or while drafting the petition. The judge may also request further documents to clarify the facts.

01 Civil status

- ☐ **Family certificate (original)**: it can be obtained from the civil registry office of your municipality of residence or of your place of origin (for Swiss nationals). You can also order it online.¹ **This document must be less than three months old.**
- ☐ **Marriage contract** (if any)

02 Income

- ☐ **Latest tax assessment** and amount of the **provisional tax instalments** payable
- ☐ **Latest tax return** if the assessment does not relate to the most recent tax year
- ☐ **Latest salary certificate** and **last three payslips** (for employees) or **annual accounts of the business** (for the self-employed)
- ☐ **Other income** or **social benefits** (health insurance subsidies, housing allowances, etc.)

03 Expenses

- ☐ **Tenancy agreement** and **proof of rent payment** (for tenants) or **amount of mortgage costs, taxes** and **average annual maintenance costs** (for owners)
- ☐ **Health insurance premiums** for the whole family
- ☐ **Regular medical expenses** (not covered by health insurance)
- ☐ **Regular expenses relating to the child** (school canteen, childcare, after-school care, sports activities, etc.)

04 Occupational pension

- ☐ **Certificate from the LPP institutions** (employees) or from the **vested benefits account** (in the event of a period of unemployment) stating the amount of the assets accumulated between the marriage and the expected date of filing of the divorce petition.²

05 Debts

- ☐ **Documents relating to household debts** (if any)

¹ For residents of the City of Geneva: <https://www.geneve.ch/demarches/certificat-famille> (in French); otherwise, the list of civil registry offices in Switzerland is available at: <https://r.avisjuridique.ch/etatcivil>

² For more information and, in particular, a template letter to the pension fund: https://avocat.anthonioz.ch/divorce_EN.html#LPP